

MANHATTANVILLE COLLEGE

ENGLISH LANGUAGE INSTITUTE



ACADEMIC YEAR 2014-2015

INTENSIVE ENGLISH PROGRAM

www.manhattanville.edu/ELI

eli@mville.edu



Manhattanville COLLEGE

English Language Institute

2900 Purchase Street, Purchase, New York 10577

Phone: (914) 323-5271; Fax: (914) 694-5725

E-mail: eli@mville.edu

Welcome from the Director

Dear prospective student:

Thank you for your interest in Manhattanville College English Language Institute's Intensive program. If you are looking for a high quality program with personalized attention, a friendly atmosphere, a diverse student body, a beautiful suburban campus, and easy-access to New York City, then the English Language Institute (ELI) is the place for you.

In the classroom, our teachers use a variety of methods and techniques that emphasize and encourage the active use of English by the students. Outside of class, the ELI teachers are available for advising and individual help. The ELI experience prepares students for further academic studies, professional arenas, and confident social interaction.

In addition to study in the classroom, American culture is experienced first-hand through planned activities, on or off-campus. ELI students are considered members of the Manhattanville community and are welcome to use campus facilities including the library, computer labs, and athletic facilities.

The Manhattanville College campus is located in beautiful suburban setting. A short bus ride from the College, the city of White Plains offers the ELI student easy access to shopping, movies, and restaurants. A quick train ride from White Plains and you are in the heart of New York City – with the opportunity to experience the excitement of the City's educational and cultural attractions.

We hope that you will choose the ELI for your English language and American culture studies. If you are interested in continuing your studies as a Manhattanville College undergraduate, please let us know - we will be happy to assist you with your future plans.

Sincerely,

Judith H. Lewis, Director

English Language Institute

Intensive Program

FALL & SPRING CLASS SCHEDULE

Time/Day	Mon.	Tues.	Wed.	Thurs.	Fri.
9:30 – 10:55	Grammar	Reading	Grammar	Grammar	Reading
11:05 – 12:30	Conversation	Writing	Conversation	Conversation	Writing
	L	U	N	C	H
1:20 – 2:50	TOEFL Prep. PreTOEFL Tutorial I	ESL THRU AMERICAN CULTURE	Cultural Activities <small>(times may vary)</small>	TOEFL Prep. PreTOEFL Tutorial I	ESL THRU AMERICAN CULTURE

Intensive English Program

The English Language Institute (ELI) offers a variety of courses for students from a high beginner to an advanced level of English language proficiency. These courses are suitable for students who wish to improve their English language ability for academic, business, professional and social purposes. The Intensive Program fulfills the United States Immigration Services visa requirement for full-time study of English. It is an academically rigorous program which includes 21 hours per week of classroom time as well as additional cultural activities. Students take a placement test and are assigned classes according to their levels in each of the basic skills.

GRAMMAR

Analyze the elements and patterns of the English sentence. Recognize and correct sentence-level errors. Practice grammar topics using all the basic language skills.

Mon,Wed,Thur. 9:30 a.m. – 10:55 a.m.

CONVERSATION

Develop conversation skills for everyday and academic life. Enhance aural comprehension and practice idioms and usage through interactive exercises, individual student presentations, and small-group activities.

Mon,Wed,Thur. 11:05 a.m. – 12:30 pm.

READING

Improve key skills such as identifying main ideas, understanding inferences, and recognizing organizational strategies. Use context clues and build vocabulary through readings from newspapers, literature and magazines.

Tues. and Fri. 9:30 a.m. – 10:55 a.m.

WRITING

Improve sentence structure, paragraphs and essays. Develop clarity, correctness and variety of style in written English.

Tues. and Fri. 11:05 a.m. – 12:30 p.m.

ESL Through American Culture

Learn more about the USA by focusing on a specific aspect of American culture such as music, film, literature, or history. Courses vary according to level, session, and instructor.

Tues. and Fri. 1:20 p.m. – 2:50 p.m.

TOEFL Preparation

Learn test-taking strategies, practice taking the TOEFL and develop the skill and confidence necessary to improve scores. There are two levels of TOEFL Prep. The student's placement test score determines which level he/she will be placed in.

Mon. and Thurs. 1:20 p.m. – 2:50 p.m.

TUTORIALS

Improve all English language skills in a course focusing on American and/or Cross-Cultural issues.

Mon. and Thurs. 1:20 p.m. – 2:50 p.m.
(Summer II only as appropriate)

CULTURAL ACTIVITIES

Explore nearby cultural attractions such as museums, historical sites, and theater; enjoy diverse cuisines at local restaurants; participate in cultural activities such as holiday parties, pumpkin carving, scavenger hunts, and bowling.

Wed. 1:20 p.m. – 2:50 p.m. (times may vary)

English Language Institute

Empowering Non-Native Speakers Through Personalized Education

- **For academic, social, business or professional purposes**
- **Intensive English Program – fulfills the U.S. government F-1 student visa requirement for full-time study**
Please note: during the academic year (September – May), students at the ELI must be high school graduates
- **Full-time program includes:**

<i>Grammar</i>	<i>Conversation</i>	<i>Writing</i>
<i>Reading</i>	<i>TOEFL Preparation</i>	<i>ESL Through American Culture</i>
	<i>Cultural Activities</i>	
- **Evaluation of each student’s level of proficiency; placement in appropriate level in each class**
- **Written Final Report for each Intensive class**
- **Advanced level students have the option of taking Manhattanville College courses for credit**
- **Conditional admission to the College is available to qualified students through the International College Preparation Program**
- **Small classes, friendly, supportive environment**
- **Interactive, student-centered teaching (you do the talking!)**
- **Experienced faculty with advanced degrees**
- **Certificate of Program Participation**
- **Closing Ceremony**

- **On- campus housing (available on a first-come, first-served basis)**
- **Full – meal plan (3 meals/day Monday – Friday, 2 meals/day Saturday and Sunday)**
- **Use of campus facilities**
- **Beautiful, safe, secure 100 acre campus**
- **Easy access to New York City**
- **Minutes away from local shopping, movie theaters, and restaurants**

2014 – 2015 ACADEMIC YEAR CALENDAR

2014

Session	Arrival (Resident Students)	Placement Tests	First Day of Class	Last Day of Session
Fall I, 2014	Tuesday September 2	Wednesday September 3	Friday September 5	Friday October 17
Fall II, 2014	Thursday October 16	Friday October 17	Monday October 20	Friday December 5

2015

Session	Arrival (Resident Students)	Placement Tests	First Day of Class	Last Day of Session
Spring I, 2015	Thursday January 15	Friday January 16	Tuesday January 20	Friday March 6
Spring II, 2015	Thursday March 12	Friday March 13	Monday March 16	Friday May 1

ACADEMIC YEAR: September 2014 – May 2015

SESSION DATES, TUITION, AND FEES

	<u>Fall I</u>	<u>Fall II</u>	<u>Spring I</u>	<u>Spring II</u>
Application Deadline* (Resident students)	June 13*	Aug. 8*	Nov. 14*	Jan. 9*
Arrival Day (Resident Students Only)	Sept. 2	Oct. 16	Jan. 15	Mar. 12
Testing Day	Sept. 3	Oct. 17	Jan. 16	Mar. 13
First Day of Class	Sept. 5	Oct. 20	Jan. 20	Mar. 16
Last Day of Class	Oct. 17	Dec. 5	Mar. 6	May 1

**Applications will still be accepted after these dates. However, since on-campus housing fills rapidly, early application is strongly advised. It is also important to leave ample time to get your visa. Please check with the American embassy in your country to find out the time frame for applying for a student visa.*

The ELI also offers 2 summer sessions. Each session is approximately 5 weeks long. ELI summer sessions usually start in late May and end in early August. Please contact us at eli@mville.edu for a copy of our summer catalog.

TUITION

FALL 2014

Fall I (7 weeks) Sept. 3 – Oct. 17	\$2,895.00
Fall II (7 weeks) Oct. 17 – Dec.5	\$2,895.00
Fall I & II (14 weeks) Sept. 3 – Dec. 5	\$5,790.00

SPRING 2015

Spring I (7 weeks) Jan.16 – Mar. 6	\$2,895.00
Spring II (7 weeks) Mar. 13 – May 1	\$2,895.00
Spring I & II (14 weeks) Jan. 16 – May 1	\$5,790.00

Late Fee \$100

All session charges are due prior to the start of the session.
A late fee is assessed if payment is not made when due.

For new F-1 students: SEVIS Fee \$200

(This fee is paid just once. Fee is set by US govt.)

FEES

Application Fee \$100

This non-refundable fee is paid only once.

Testing Fee \$60

This fee is paid for each Fall & Spring semester.
This fee is also paid for each Summer session.

Deposits (non-refundable) \$300 (Non-resident)
\$400 (Resident)

Health Insurance Fee \$200/month

For students with F-1 visa status only

Student Activities Fee \$310 (14 weeks)
(This fee is paid each session.) \$155 (7 weeks)

Health Center Fee \$220 (14 weeks)
\$110 (7 weeks)

(During the Academic year, this fee is paid
each session.)

RESIDENT FEES

Room and Board \$6,790 (14 weeks)
\$3,395 (7 weeks)

Room Damage and Key Deposit \$200
(This fee is paid just once.)

****Tuition & Fees are Subject to Change****

SAMPLE TOTAL TUITION & FEES FOR 7 WEEK SESSION:
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Fall I, 2014

Tuition	\$2,895.00
Application Fee	100.00 (Paid only once)
Testing Fee	60.00 (see explanation on previous page)
Health Center Fee	110.00 (Paid once per session.)
Health Insurance Fee	400.00 (\$200 per month - Sept. & Oct.)
<u>Student Activities Fee</u>	<u>155.00</u>

Total Tuition & Fees \$3,720.00* (Non-residents)

Room & Board (meals)	\$3,395.00
<u>Room & Key Deposit</u>	<u>200.00</u> (Paid only once)

Total with Housing \$7,315.00* (Residents)

*New F-1 students: SEVIS Fee \$200 – This fee is set by the US govt. and is added to the non-resident or resident total as appropriate.

SAMPLE TOTAL TUITION & FEES FOR 14 WEEK SESSION:

Fall I & II, 2014

Tuition	\$5,790.00 (14 weeks)
Application Fee	100.00 (Paid only once)
Testing Fee	60.00 (paid only once each semester)
Health Center Fee	220.00 (\$110 per 7 week session.)
Health Insurance Fee	800.00 (\$200 per month – Sept., Oct., Nov., Dec.)
<u>Student Activities Fee</u>	<u>310.00</u> (\$155 per 7 week session)

Total Tuition & Fees \$7,280.00* (Non-residents)

Room & Board (meals)	\$6,790.00 (14 weeks)
<u>Room & Key Deposit</u>	<u>200.00</u> (Paid only once)

Total with Housing \$14,270.00* (Residents)

*New F-1 students: SEVIS Fee \$200 – This fee is set by the US govt., is paid only once, and is added to the non-resident or resident total as appropriate.

Books or material fees are required for all classes and are not included in the above costs.

****Tuition & Fees are Subject to Change****

CONDITIONAL ADMISSION TO MANHATTANVILLE COLLEGE

is available to highly qualified international students through the

Manhattanville College International Preparatory Program (INTP)

The INTP program is for highly qualified international applicants who meet the College's academic requirements but have not yet attained the minimum 80 iBT score, 6.5 IELTS or 550 paper-based TOEFL score necessary for matriculation into the College.

Students are prepared for entry (**matriculation**) through:

- intensive English instruction at Manhattanville College's **ELI** (English Language Institute)
- scheduled academic advisement
- the opportunity to begin taking College courses with the recommendation of the ELI faculty when the appropriate TOEFL score is achieved or upon the recommendation of the ELI faculty

Requirements for Acceptance into the International Preparatory Program

- completed Undergraduate Admissions application
- strong academic record
- a minimum TOEFL* score of 54-55 iBT (480 paper-based) or 4.5 IELTS
**Students who do not have a TOEFL, IELTS or SAT score must show a minimum of 3 years of prior English language study with a minimum "B" GPA (grade point average) in each class.*
- official **translated** transcript of grades
- 1 guidance counselor recommendation
- 1 teacher recommendation
- Proof of ability to meet the full cost of attendance must be supplied. A Supplemental Application Form for International students must be filled out and mailed to the Manhattanville College Office of Admissions.

Program features

- placement tests administered upon arrival
- College preparatory advising that includes:
 - a study plan
 - a time-frame for matriculation and graduation
- College and/or ELI credit courses for eligible students
- small ESL classes assuring individualized attention
- up to 21 contact hours per week in intensive ESL courses designed to prepare students for academic life at the College
- focus on analytic, written and oral skills in classes that may include grammar, reading, writing, conversation, TOEFL preparation and ESL through American culture

For further information about Conditional Admission and the International Preparatory Program contact:

The English Language Institute - Manhattanville College

2900 Purchase Street, Purchase, New York, USA 10577

Email: ELI@mville.edu; Ph: (914) 323-5271 Fax: (914) 694-5725

Manhattanville College is committed to equality of educational opportunity, and is an equal opportunity employer. The College does not discriminate against current or prospective students and employees on the basis of race, color, sex, national and ethnic origin, religion, age, disability, or any other legally protected characteristic. This College policy is implemented in educational and admissions policies, scholarship and loan programs, athletic and other school administered programs, and in employee related programs.

IMPORTANT INFORMATION

Arrival Day

On arrival day, students should plan on arriving at the ELI between 10:00 a.m. and 4 p.m. It is essential that all students arrive on time so that everyone can take the placement test the following day.

Placement

On the second day of the program, the day after arrival day, students are given language proficiency placement tests that determine their class placement.

Qualification

Our program is appropriate for all types of students who want to improve their English language proficiency. During the school year, our students must be high school graduates. During the summer sessions, students must be at least 16 years of age.

Housing

Students may live on-campus in dormitories. On-campus housing is available on a first-come, first-served basis. Students may also choose to live off-campus and commute by car or bus.

Campus Facilities

ELI students are full members of the campus community and are welcome to use the campus facilities – library, computer labs, fitness center, bookstore, tennis courts, full-service cafeteria, convenience store, and café.

College Courses

Students with TOEFL scores between 54-78 iBT (530 – 549 paper based) may be permitted to take a limited number of undergraduate courses for College credit.

Admission to the English Language Institute does not constitute admission to any other Manhattanville College program.

Campus

The ELI is a part of Manhattanville College and is located in beautiful suburban Westchester County, an area that is home to major corporations (IBM, Pepsico Inc, MasterCard), art centers, historical sites, shopping, and numerous recreational facilities. Manhattanville has a friendly, small college atmosphere. Bus service, located on campus, takes students to nearby White Plains, a small city offering shopping, restaurants, movie theaters, and direct train service to New York City, which is a short train ride away.

Payment

A deposit of \$500 for resident students or \$400 for commuter students should be sent with the application. This may be paid by check or money order in U.S. dollars.

The remaining balance for each session is due prior to the start of the program. Payment by cash, check, money order, or credit card (VISA, MasterCard, Discover, or American Express) is accepted. Students who do not pay in full by the date indicated on their invoice will be charged a \$100 late fee.

Refund Policy

Requests for refund must be made in writing. Tuition is refundable according to the following schedule:

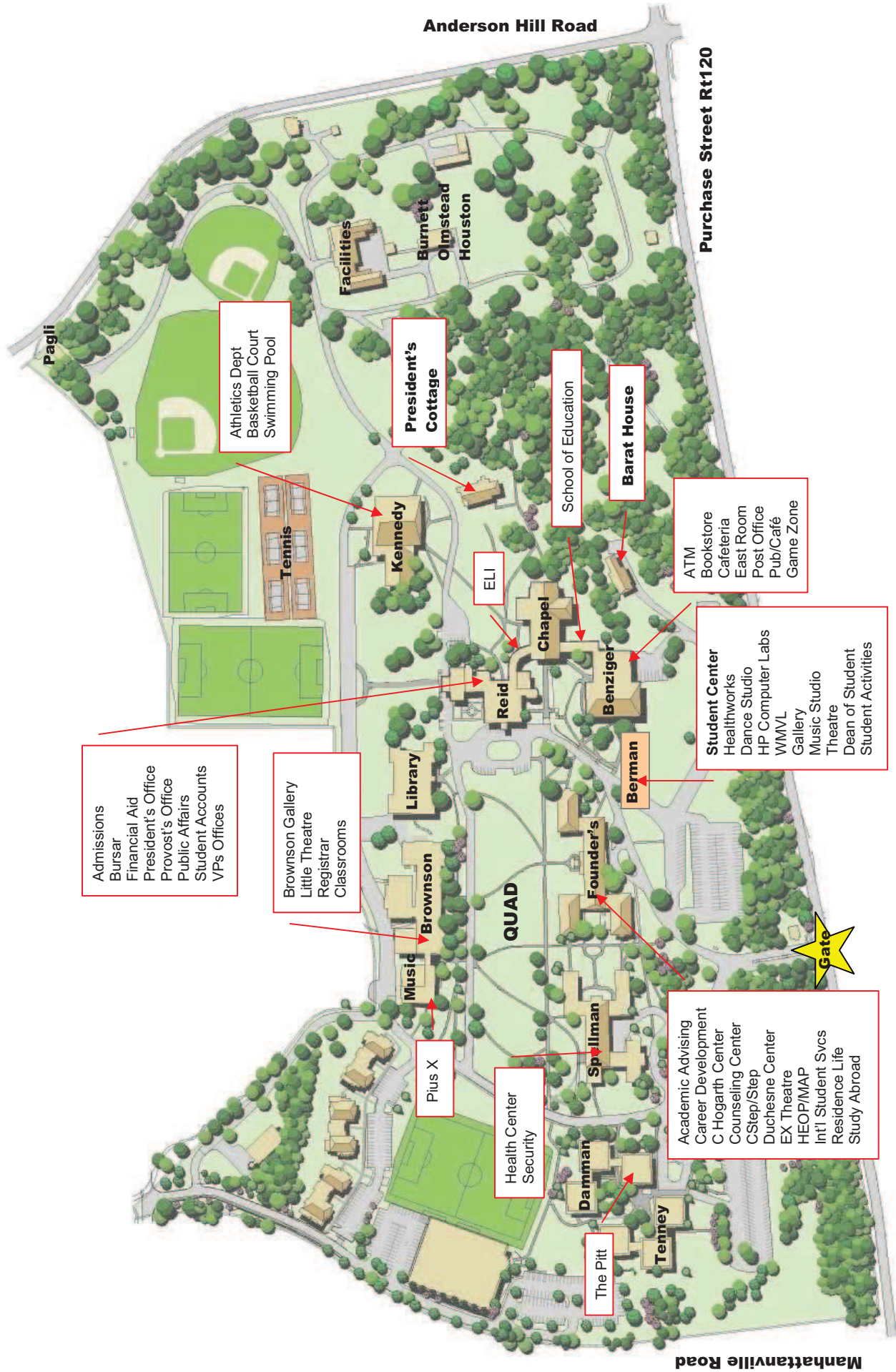
100% refund before the 1st day of the program.
70% refund during the 1st week of the program
40% refund during the 2nd week of the program
No refund after the 2nd week of the program

All other fees are not refundable.

Manhattanville College . . .

*experience college life on a beautiful suburban campus,
with easy access to New York City*





Admissions
Bursar
Financial Aid
President's Office
Provost's Office
Public Affairs
Student Accounts
VPs Offices

Brownson Gallery
Little Theatre
Registrar
Classrooms

Athletics Dept
Basketball Court
Swimming Pool

President's
Cottage

ATM
Bookstore
Cafeteria
East Room
Post Office
Pub/Café
Game Zone

Student Center
Healthworks
Dance Studio
HP Computer Labs
WMVL
Gallery
Music Studio
Theatre
Dean of Student
Student Activities

Academic Advising
Career Development
C Hogarth Center
Counseling Center
CStep/Step
Duchesne Center
EX Theatre
HEOP/MAP
Int'l Student Svcs
Residence Life
Study Abroad

Health Center
Security

Pius X

The Pitt

Tenney

Spellman

Founder's

Berman

Benziger

Chapel

Reid

ELI

School of Education

Barst House

Facilities

Burnett
Olmstead
Houston

Merit & Hutchinson
Parkways

Manhattanville College

Anderson Hill Road

Purchase Street Rt120

Manhattanville Road

Pagli

Gate

QUAD

Library

Kennedy

Tennis

For additional program information contact:

Judith H. Lewis, Director
English Language Institute
Manhattanville College
2900 Purchase Street
Purchase, New York 10577
Ph: (914) 323-5271; Fax: (914) 694-5725

e-mail: Judith.Lewis@mville.edu; ELI@mville.edu
Subject line: Full-time Study - Academic Year Program

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